

HANDS & HARVEST FESTIVAL
VENDOR APPLICATION & CONTRACT
Monterey, Virginia
Friday - Sunday, October 12-14, 2018

(Sponsored by the Highland County Chamber of Commerce)

The annual Hands & Harvest Festival is held throughout Highland County and features vendors on the Courthouse lawn, which is located on the corner of Main and Spruce Streets, Monterey, VA. Vendors for this weekend (3-day) show are juried for uniqueness, quality, and diversity of merchandise.

EXHIBIT FEES (includes both days):

()	Single space (10' x 10')	\$50.00	\$	_____
()	Double space (10' x 20')	\$75.00	\$	_____
()	Electricity	\$15.00	\$	_____
()	Late Fee*	\$10.00	\$	_____
	TOTAL ENCLOSED		\$	_____

* *Applications postmarked after August 1st must include a late fee. No personal or business checks postmarked after August 15 will be accepted—a cashiers check, money order, or cash must pay all such late fees.*

EXHIBITOR NAME: _____

ADDRESS: _____
STREET/PO BOX

CITY _____ STATE _____ ZIP _____

BUSINESS NAME: _____

PHONE (Daytime): _____ PHONE (Evening): _____

E-MAIL ADDRESS: _____

WEBSITE: _____

DESCRIPTION OF MERCHANDISE TO BE SOLD: _____

To register for the Hands & Harvest Festival:

1. Please provide all requested information on this page.
2. Please read the Rules of Participation on the back of this page.
3. Sign Contract on reverse side in space provided. **(A booth space will not be reserved for vendors who fail to sign this contract.)**
4. Three (3) photographs or a website with photos of merchandise to be sold must accompany application. Please also include a photo of your booth set up. Failure to include a booth photo could be grounds for dismissal. *(Include name and/or business on backs of all photos.)*
5. Enclose check or money order payable to the **Highland County Chamber of Commerce**.

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1. I understand that there will be no refund for cancellations made after August 15. Cancellations prior to August 15 will forfeit a \$10.00 jury fee. Applications not accepted will be fully refunded.
2. I understand that this becomes a legally binding contract at time of my acceptance to the show.
3. I understand that no personal or business checks postmarked after August 15 will be accepted—a cashiers check, money order, or cash must pay all such late entries.
4. I agree to participate in the Hands & Harvest Festival on all 3 days and understand that leaving early or setting up late, without event coordinators permission, will result in fees or non-acceptance for the following year. **VENDORS MUST BE SET UP BY 3 PM ON FRIDAY AND MUST REMAIN OPEN FRIDAY UNTIL AT LEAST 7 PM, MUST BE OPEN FROM 9 AM TO 5 PM ON SATURDAY, AND SUNDAY FROM 10 AM TO 3 PM.**
5. I understand applications postmarked after August 1 must include a \$10 late fee.
6. I understand the deposit of an application fee does not guarantee acceptance.
7. I agree to sell only inventory at the Hands & Harvest Festival that has been juried and approved by the Highland County Chamber of Commerce. Furthermore, I understand that failure to comply with this policy can result in my immediate expulsion from the show and that I will forfeit all booth rental fees paid to the Highland County Chamber of Commerce and my future participation in the Hands & Harvest Festival.
8. I have read and fully understand the Rules of Participation in the Hands & Harvest Festival that are attached to and made a part of this contract. I agree to comply with these rules and will be responsible for all my booth personnel to comply with these rules. I understand that failure to comply with these rules can result in my immediate expulsion from the show and that I will forfeit all booth rental fees paid to the Highland County Chamber of Commerce and my future participation in the Hands & Harvest Festival.
9. I agree that neither the Highland County Chamber of Commerce nor its agents or employees, nor the participating festival venue, nor their agents or employees, shall be liable for any damage to the property of or for the loss of any business to the exhibitor, or for any loss of the exhibitor by theft, damage by fire or other means, or for injuries to the exhibitor, its employees, agents, or customers, or guests arising from any cause or matter whatsoever.

Date

Exhibitor's Signature

Please Sign and Return To:

Highland County Chamber of Commerce

PO Box 223

Monterey, VA 24465

Tel. (540) 468-2550

E-mail: Nicole@highlandcounty.org

Website: www.highlandcounty.org

We wish everyone a safe, enjoyable, and profitable festival!